

# Innerglass Window Systems LLC

15 Herman Drive Simsbury, Ct, 06070  
800-743-6207 860-651-3951 Fax 860-651-4789

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## Price and Order Form

We price the Innerglass Window by the United Inch. The formula is **Width + Height = U.I.**

1. Please round to the nearest whole inch, then **add** the window width and height and write it on the sheet
2. Please write the color, window type code, and glazing code in the box on the measurement worksheet.
3. Square feet for glazing are Width x Height (in inches) divide by 144 to get Ft<sup>2</sup> and round up.

### Storm

Window Type	Code	# Of Windows	United Inches	X Price Per U.I.	= Price
Compression	(CP)			X \$3.25	= \$
Double Hung	(DH)			X \$3.75	= \$
Double Slider	(SL)			X \$3.75	= \$
Triple Slider	(TL)			X \$4.35	= \$
Surface Mount	(SM)			X \$3.25	= \$
				X	= \$
				X	= \$

Glazing	Code	Square Feet	X Price Per Ft <sup>2</sup>	Price
1/8 " Clear Glass	(DS)	Standard	X \$4.00	= \$
1/8" Low E Glass	(LE)	High Performance	X \$7.00	= \$
1/8' Acrylic	(AC)		X \$8.00	= \$
Other			X	= \$
Call for price		Connecticut Residents add 6.35% Tax		= \$

**Compression Window in Low E glass is Energy Star and qualifies for Tax Credits!**

**Please call for a truck freight estimate.**

Shipping Total \$ \_\_\_\_\_  
**Total Sale** \$ \_\_\_\_\_

**You can pick up at the factory and avoid shipping charges.**

**Terms:** 50% Deposit with your order. 50% paid when your windows are ready to ship. We must have full payment in order to ship your windows. We will send an order acknowledgment and the estimated ship date when we receive your order. We accept checks, money orders, VISA, MASTERCARD, AMERICAN EXPRESS and DISCOVER CARD.

**ACCEPTANCE-** The above prices, specifications and conditions are satisfactory, and are hereby accepted. I agree that I am responsible for correctly measuring my window openings, and that Innerglass Window Systems will not be responsible for any errors in the dimensions I have given them.

If Innerglass Window Systems measures we are responsible. Because these are custom sized, no refunds or returns are possible. Payment will be made as outlined above. When delivery or pickup of completed order is delayed by customer, balance is due. When delay is more than 30 days, storage charges may accrue.

Order Date \_\_\_\_\_ Signature \_\_\_\_\_ Name \_\_\_\_\_

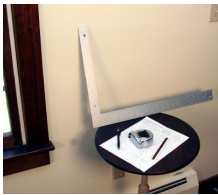
Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work or Cell \_\_\_\_\_

Email address \_\_\_\_\_

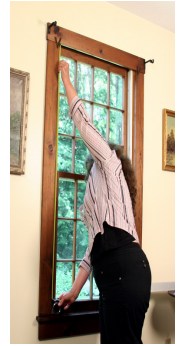
Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_ Billing Zip \_\_\_\_\_

## Innerglass Window Systems Measuring Guidelines



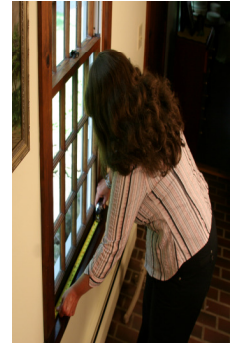
### **Tools needed**

- 3" Case Dimension Locking tape measure
- 16"x 24" framing square (to check for out of square)
- 6" or 12" ruler
- Window Worksheet to record measurements



1. Measure all 4 sides to 1/16" and record the actual measurement. Do not average. Don't bend the tape into the corner. Instead add the tape case dimension to your measurement. Measure exactly where the window will be mounted.

2. The Innerglass Compression-Fit window needs 3/4" depth in the window opening for mounting, 5/8" is possible but call us. The double hung and horizontal sliding interior storms need 1 1/8" depth in the window opening. Watch for obstructions such as window hardware. Screw heads and recessed pockets for the window stops are generally not a problem if they don't stick out more than 1/16".



3. To check for out of square, notice the framing squares at the left and right bottom corners and the 2 lines under each framing square where you record the gap on the worksheet. Start tight to the left side and slide the 24" side down until it touches the sill at either the corner or the end. The framing square is always held tight against the side so that any gap will show up at the bottom. If the window is square at the bottom you would record a "0" at each of the 4 lines under the framing squares. If the gap is 1/16 or less it is effectively square. For example: If a window sags down to the right the gap measurements could be 0 1/4, 0 1/4. Place the framing square against the right side of window and repeat the procedure. Think of this as a snapshot of each bottom corner. In reality they overlap but for clarity they are separated and are not to scale. Next lay the 24" side of the framing square on the sill to check if the sill is bowed up or down, if so give us a center vertical measurement and draw an arc showing the bow.



4. Innerglass Windows will accommodate 3/16" vertical and 1/2" horizontal play. On deep openings measure where you want the window to be and measure the opening at the wall to check that it does not get smaller than these tolerances. If the opening is smaller or the bottom of the opening is obstructed call us.

### **Mullions for dividing up large windows**

5. If you are measuring for a double hung storm or are doing a large opening as separate upper & lower windows with a mullion, measure from the sill to the top of the meeting rail. (Where the dust collects.) This is where the top of the mullion will be. A window opening may be done as one window or two windows with a mullion. Generally double hung windows taller than 72" inches should be done as 2 windows with a horizontal mullion. Measure the length for the mullion where it is to be installed. The dimensions of the vinyl covered wood vertical mullions are 1 5/8" deep x 1 1/8" wide. The vinyl color will match the window. The horizontal mullion is 3/4" thick x 1" wide. Measure the width and height of the entire opening.

Do not make allowance for the mullion size. We will do that. For pricing purposes, remember that it is one opening but TWO windows, so the width & height of each needs to be added together to come up with the united inch measurement.

Maximum size for double strength glass is 25 sq ft or 125 united inches.

Larger than that 3/16" or 1/4" laminated or tempered glass will be used at extra cost.

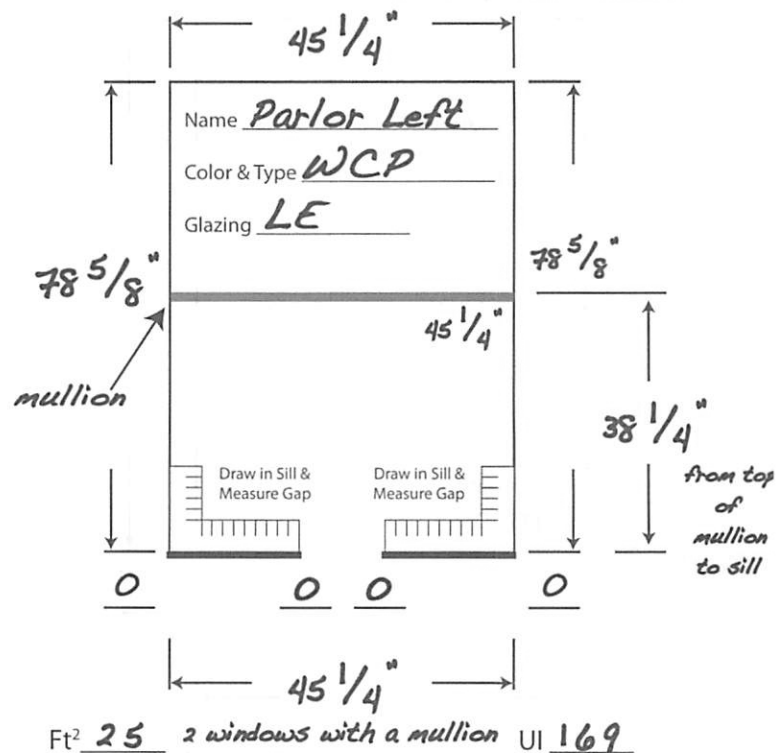
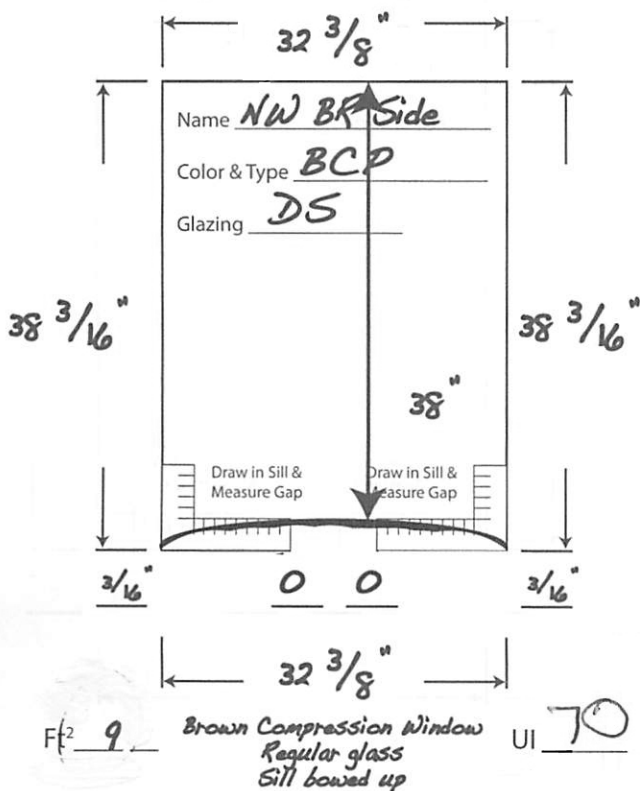
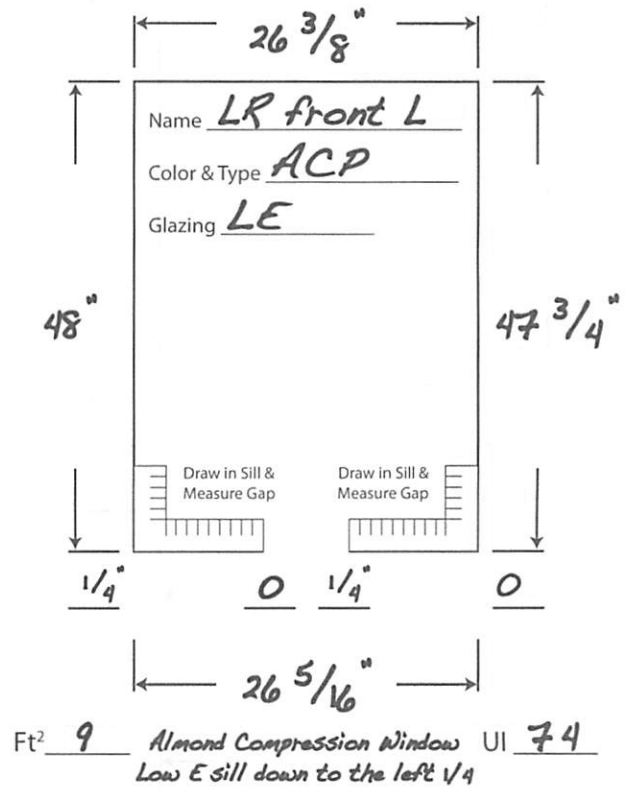
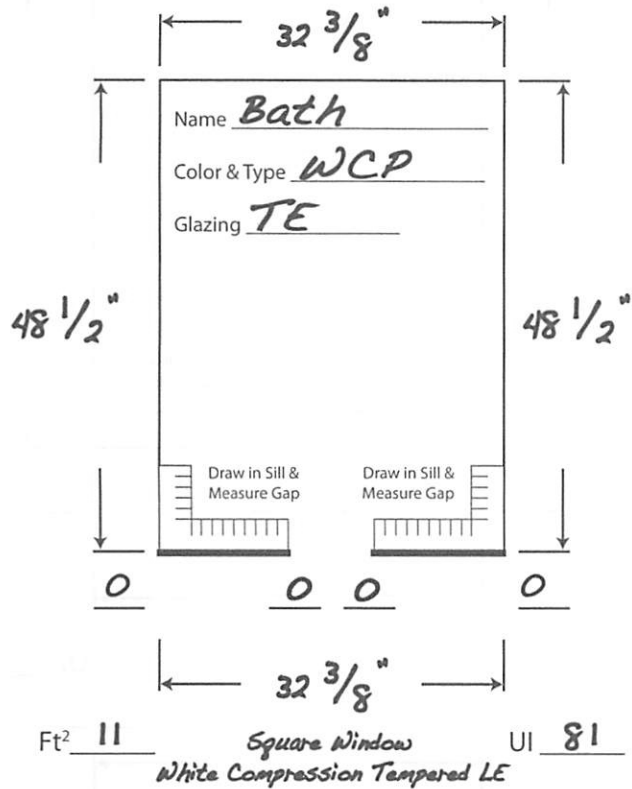
Within 12" of a door or 18" of the floor, Acrylic or tempered glass must be used at extra cost.

Please call us at 860-651-3951 or 800-743-6207 with any questions.

# Code Key

Color	Window Type	Glazing	United Inches = Width + Height
A = Almond	CP = Compression	DS = Regular	<ul style="list-style-type: none"> <li>• Round to the nearest whole number before <b>adding</b> width and height</li> <li>• 1/2" and over, round up</li> <li>• Under 1/2", round down</li> </ul>
B = Brown	DH = Double Hung	LE = Low E      LA = Laminated Glass	
W = White	SL = Sliding	AC = Acrylic	
	TL = Triple Slider	TG = Tempered Glass	
	SCR = Exterior Screen	TE = Tempered Low E	

## WORKSHEET EXAMPLES



# Innerglass Window Systems

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Customer Name \_\_\_\_\_

Window Worksheet

Totals This Page

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(please make a copy for your use)

Ft<sup>2</sup> \_\_\_\_\_ UI \_\_\_\_\_

Diagram 1: A window unit with a rectangular frame. The top and bottom edges have horizontal dimension lines with arrows pointing inward. The left and right edges have vertical dimension lines with arrows pointing outward. Inside the frame, there are three horizontal lines for text: "Name \_\_\_\_\_", "Color & Type \_\_\_\_\_", and "Glazing \_\_\_\_\_". At the bottom of the frame, there are two rectangular areas, each labeled "Draw in Sill & Measure Gap" with a small diagram of a window sill. Below the frame, there are two horizontal dimension lines with arrows pointing inward, labeled "Ft<sup>2</sup> \_\_\_\_\_" and "UI \_\_\_\_\_".

Diagram 2: A window unit with a rectangular frame. The top and bottom edges have horizontal dimension lines with arrows pointing inward. The left and right edges have vertical dimension lines with arrows pointing outward. Inside the frame, there are three horizontal lines for text: "Name \_\_\_\_\_", "Color & Type \_\_\_\_\_", and "Glazing \_\_\_\_\_". At the bottom of the frame, there are two rectangular areas, each labeled "Draw in Sill & Measure Gap" with a small diagram of a window sill. Below the frame, there are two horizontal dimension lines with arrows pointing inward, labeled "Ft<sup>2</sup> \_\_\_\_\_" and "UI \_\_\_\_\_".

Diagram 3: A window unit with a rectangular frame. The top and bottom edges have horizontal dimension lines with arrows pointing inward. The left and right edges have vertical dimension lines with arrows pointing outward. Inside the frame, there are three horizontal lines for text: "Name \_\_\_\_\_", "Color & Type \_\_\_\_\_", and "Glazing \_\_\_\_\_". At the bottom of the frame, there are two rectangular areas, each labeled "Draw in Sill & Measure Gap" with a small diagram of a window sill. Below the frame, there are two horizontal dimension lines with arrows pointing inward, labeled "Ft<sup>2</sup> \_\_\_\_\_" and "UI \_\_\_\_\_".

Diagram 4: A window unit with a rectangular frame. The top and bottom edges have horizontal dimension lines with arrows pointing inward. The left and right edges have vertical dimension lines with arrows pointing outward. Inside the frame, there are three horizontal lines for text: "Name \_\_\_\_\_", "Color & Type \_\_\_\_\_", and "Glazing \_\_\_\_\_". At the bottom of the frame, there are two rectangular areas, each labeled "Draw in Sill & Measure Gap" with a small diagram of a window sill. Below the frame, there are two horizontal dimension lines with arrows pointing inward, labeled "Ft<sup>2</sup> \_\_\_\_\_" and "UI \_\_\_\_\_".